



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

04 December 2024


DIVISION MEMORANDUM

No. 564, s. 2024

**ITERATION OF THE ONLINE APPOINTMENT OF CERTIFICATION,
AUTHENTICATION AND VERIFICATION (CAV) APPLICATIONS**

To: Assistant Schools Division Superintendents
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Designated Records Custodians
Private Elementary and Secondary School Heads
Private School Registrars/Records Custodians
All Others Concerned

1. In reference to Regional Memorandum No. 857, s.2024 re: Implementation of the **Online Appointment of Certification, Authentication and Verification (CAV) Applications**, this office reiterates its full implementation for the processing of all CAV applications.
2. The Online Appointment System for CAV transaction is accessible through the official DepEd Regional Office website at client.depedcalabarzon.ph. Additionally, a virtual orientation that explains the procedure is available for viewing at <https://www.youtube.com/live/mGDafAusvQ8>.
3. For your reference and guidance, please refer to the attached Regional Memorandum No. 857, s. 2024.
5. Immediate dissemination and compliance on this memorandum are hereby enjoined.

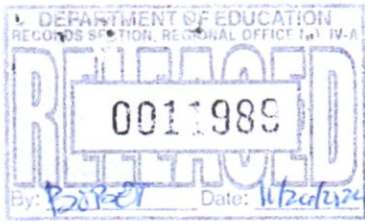

MARITES A. IBANEZ, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subject:
Issuances-Division Memorandum

IGG/ITERATION OF THE ONLINE APPOINTMENT OF CERTIFICATION, AUTHENTICATION AND VERIFICATION (CAV) APPLICATIONS
S6-109408/December 4, 2024



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Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON

DepEd-Division
 of Batangas

ICT SECTION

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 S6-109408



Date: 11/26/2024
 Time: 05:02 PM
 By: ICT JL

26 November 2024

Regional Memorandum

**IMPLEMENTATION OF THE ONLINE APPOINTMENT
 OF CERTIFICATION, AUTHENTICATION
 AND VERIFICATION (CAV)
 APPLICATIONS**

To: **Schools Division Superintendent
 Division Records Officers
 School Heads, Public and Private Schools
 Registrars, Public and Private Schools
 All Other Personnel Concerned**

1. With reference to the Pilot Implementation of Online Appointment of CAV applications which was held last February 19, 2024 and Regional Memorandum No. 557, s. 2024, "Virtual Orientation and Implementation of the Usability of Online Appointment and Pre-Assessment of Certification, Authentication and Verification (CAV) Applications," this Office will fully implement the Online Appointment of CAV applications.
2. This aims to automate the CAV process and transactions, to minimize the mobility of CAV applicants in going to the DepEd Region IV-A Office to process and claim their signed CAV and to increase the level of satisfaction of our clientele.
3. This Online Appointment of CAV application can be accessed through the DepEd Region IV-A CALABARZON website, depedcalabarzon.ph, under the Appointment tab; or directly through this link: client.depedcalabarzon.ph.
4. Schools Division Offices are requested to inform both the public and private schools under their monitoring and supervision as well as former students requesting for CAV on the implementation of the online appointment of CAV applications.
5. For more information, you may contact Babeth C. Cruz at 09688520137 or through email at record.calabarzon@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

08/ROA/R1



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